

**Wairakei Primary School Team Leader Job Description:**

**Name**

<b>Criteria</b>		<b>Key Indicators of the role of Team Leader</b>
<b>Leader of School Culture</b>		<p>In conjunction with the Senior Leadership Team lead the:</p> <ul style="list-style-type: none"> <li>● enactment of the Wairakei School vision and values</li> <li>● ongoing strengthening of school performance aligned to the Strategic Goals</li> </ul>
<b>Leader of Learning / Pedagogy</b>	<p><b>Curriculum Leadership</b></p> <p><b>Student Achievement</b></p>	<ul style="list-style-type: none"> <li>● Lead team professional growth and development, mentoring (classroom observations) to enhance teacher capability</li> <li>● Lead the transfer of PLD into regular classroom practice - writing</li> </ul> <p>Lead team to effectively track and monitor student achievement, ensuring meaningful collection and analysis data:</p> <ul style="list-style-type: none"> <li>● in effectively moderating OTJs</li> <li>● in Target Learner work</li> <li>● in meeting Charter Targets</li> </ul>
<b>Leader of systems</b>		<p>Ensure that all team members meet school expectations with regard to:</p> <ul style="list-style-type: none"> <li>● Code of Professional Responsibility &amp; Professional Standards for the Teaching Profession</li> <li>● Uphold the 8 People model</li> <li>● Planning</li> <li>● Teaching, learning and assessment</li> <li>● Showcasing student learning</li> <li>● Being professional all of the time</li> <li>● Attend school events</li> </ul>

<p><b>Partnership &amp; Networks</b></p>	<p><b>A relational leader who:</b></p> <ul style="list-style-type: none"> <li>● Knows their people.</li> <li>● Forms and sustains learning focused, positive relationships with students, staff, whanau &amp; community.</li> <li>● Is professional, collaborative &amp; inclusive in all they do.</li> <li>● Is a strong advocate for students and staff in their team.</li> <li>● Supports the wellbeing of staff and students.</li> <li>● Sets high expectations</li> <li>● Respect and acknowledge the cultural diversity of our school community</li> </ul>
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**Employed By:** Wairakei Primary School Board of Trustees.

**Responsible to:** Wairakei Primary School Board Trustees, Principal, Senior Leadership

**Relationships with** Principal, Deputy Principal, Teaching Staff, Ancillary Staff, Outside Agencies, Parent, Pupils

**Responsible For:** All aspects of leadership promoting the school's vision and values and student achievement.

Signed: Principal on behalf of the Board of Trustees